

Application Number:

RAKAIA CATCHMENT ENVIRONMENTAL ENHANCEMENT FUND APPLICATION FORM

1. Project

Title _____

\$ being applied for _____ Total project \$ _____

This project contributes to:

- | | |
|---|--------------------------|
| Outcome 1: Restoration and protection of existing native species or habitat | <input type="checkbox"/> |
| Outcome 2: Cultural values | <input type="checkbox"/> |
| Outcome 3: Improved water quality | <input type="checkbox"/> |
| Outcome 4: Erosion prevention | <input type="checkbox"/> |
| Outcome 5: Recreation values | <input type="checkbox"/> |
| Outcome 6: Restoration planting | <input type="checkbox"/> |
| Outcome 7: Animal and pest plant control | <input type="checkbox"/> |
| Outcome 8: Resource investigation and scientific study | <input type="checkbox"/> |
| Outcome 9: Improved access to reserve areas | <input type="checkbox"/> |
| Outcome 10: Improved biological health | <input type="checkbox"/> |
| Outcome 11: Environmental Education | <input type="checkbox"/> |

Other (please state): _____

2. Organisation

Name _____

Address _____

Contact Person _____ Title _____

Phone Number (day) _____ (evening) _____ (mobile) _____

E-mail _____

Website (if applicable): _____

GST number, if registered: _____

Legal status of organisation: (depending on the nature of your organisation, it may be registered with the Companies Office, the Charities Commission or various other regulatory bodies – if this applies, please state the legal status of your organisation and provide the registration number)

Does your organisation have an umbrella organisation? (if yes, please provide details of their legal status and registration):

3. Project Details

3.1

What is your intended project? Please provide a brief description of your project and include a GPS location e.g. -43.296320, 171.499959

3.2

How do you plan to complete the project? (What are the steps and/or activities you will undertake in carrying out your project?)

3.3 Why do you want to do it? (What environmental issue(s) or enhancement(s) will your project address? How will the catchment environment benefit?)

3.4 Previous experience – has your organisation undertaken other projects in the community or can you point to other activities that reflect your ability to complete the proposed project? If so, could you please provide a brief description of the project and show how it demonstrates the capacity of your organisation.

3.5 Will you require licenses/permits/approvals to undertake this project? (If yes, please provide details of land ownership, written approval for access to private lands, licenses or permits required or obtained.) Please specify:

Yes No

3.6 Have these already been granted?

- Yes No

3.7 Land (Please tick box indicating the information and you will be supplying the supporting information):

- 1. If you own the land the project is on; please send us a copy of the Certificate of Title as proof of ownership
- 2. If you lease the land; please send us a copy of the lease agreement with the owner that authorises you to use the land
- 3. If you neither own or lease the land; please attach a copy of the agreement with the owner that authorises you to use the land
- 5. If the land is Maori Land; please send a copy of the relevant Maori Land Court order

4. Project Evaluation (Indicators/Measurement of Success)

It is very important that you establish clear results (goals) for your project as its success will be measured by how well these have been met. Based on the information provided in Section 3, what are the key results for your project and how will they be measured both during and after its completion?

4.1 Key results:

4.2 How will you measure them?

4.3 Where do you see you project in 5 years' time?

5. Project Timeframe

5.1 How long will your project take and when will your project be completed?

6. Other Funding Sources

Is your organisation applying for or receiving other funding for this project? yes no

If yes, please list:

Fund	Amount requested	Approved/Declined/Pending
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

7. Funding Information

Financial Summary		
RCEEF Funding requested (exclude GST if you are registered)	\$	% of project costs
Your organisation's contribution	\$	% of project costs
Other funding	\$	% of project costs
Total Project Income	\$	

Total project costs – EXCLUDE GST IF YOU ARE REGISTERED			
	Amount	Cost per unit or hourly rate	Sub Total
Materials to be purchased (<i>Provide quotes</i>)			
		Sub total	
Materials supplied by your organisation			
		Sub total ***	
Paid Workforce (<i>provide number of hours and hourly rate or salary</i>)			
		Sub total	
Volunteer Workforce (<i>value your volunteer workforce at \$30/hr for unskilled labour and \$100/hr for professional services</i>)			
		Sub total ***	
Other costs (<i>please list</i>)			
Total of your contribution (Subtotals with ***)			
Remainder of Project Costs			

Total cost of project	
Any funding from other sources (Excluding GST if registered)	
Request from the RCEES Exclude GST if registered	

8. Declaration and Consent Requirements

We hereby declare the information supplied in this application is correct. We agree to the Society sharing this application with another prospective applicant should it be identified there would be benefits in doing so e.g. similar projects, common objectives, cost sharing potential. We also agree to the Society using details of the project for publicity purposes. If the application is successful, we agree to provide an accountability report stating that the money received has been spent on the service agreed. We also agree to participate in any funding audit of our organisation conducted by RCEES Committee.

We also consent to the RCEES Committee collecting and retaining the personal contact details of the persons listed in this application. We confirm we obtained the consent of the persons listed in this application to provide these details and we have the authority to commit the organisation to this application. We acknowledge our right to have access to this information. The consent is given in accordance with the Privacy Act 1993.

Name: _____ **Name:** _____

Position held: _____ **Position held:** _____

Date: _____ **Date:** _____

Signature: _____ **Signature:** _____

NB: Before placing your completed application in an envelope please check you have answered all the required questions, gained all required signatures and that you have attached all supporting information. Failure to include all relevant supporting information will result in your application being deemed ineligible.

Additional information you might like to include:

- Location map
- Photos
- Project plans
- Letters of support
- Legal documents (deed or constitution)
- Any additional information

9. Sending Your Application

Post your application to the Society's Secretary:

Rakaia Catchment Environment Enhancement Society
c/- Annie Tangata
Manawa Energy Limited
Private Bag 12055
Tauranga Mail Centre 3143

Or Email it to:

rakaia.society@manawaenergy.co.nz